



# Policies, Procedures & Requirements

(Page 2 of Cremation Authorization Form)

The cremation, processing and disposition of the remains of the deceased shall be performed in accordance with all governing laws and policies, procedures and requirements of the crematory and the designated Funeral Home.

This document describes many of the policies and requirements of the crematory and is incorporated in the Cremation Authorization Form. We suggest you take the time to read this document carefully before executing the Cremation Authorization Form.

Requirements. Cremation will take place only after ALL the following conditions have been met.

- \* All scheduled ceremonies or viewings have been completed.
- \* 24 hours have transpired since the death occurred.
- \* Civil and medical authorities have issued all required permits.
- \* All necessary authorizations have been obtained and no objections raised

## Authorizations

Unless previously authorized by the deceased, in accordance with applicable state law, no cremation may take place without written authorization of the next kin or the legal representative of the deceased. The next of kin is the person or persons described in the following order:

1. surviving spouse;
2. person serving as executor;
3. surviving adult children;
4. surviving parents;
5. surviving siblings;
6. surviving aunts/uncles; 7. surviving first cousins.

## Caskets and Containers

The Crematory request all human remains be delivered to the crematory encased. All caskets and alternative containers are requested to meet the following standards.

- \* Be resistant to leakage or spillage.
- \* Be sufficient for handling with ease.
- \* Be able to provide protection for the health and safety of the Funeral Home and Crematory personnel.
- \* Be composed of materials suitable for cremation.
- \* The crematory does not except fiberglass containers.

All caskets that are comprised primarily of combustible materials also contain some exterior parts, such as decorative handles or rails, that are not combustible and that may cause damage to the cremation equipment. The crematory, at its sole discretion, reserves the right to remove these noncombustible materials prior to cremation and to discard them with similar materials from other cremations and other refuse in a non-recoverable manner.

## The Cremation Process

All cremations are performed individually. Cremation is performed by placing the body, which must be in a leak resistant, rigid cremation container with a solid bottom or prepared hardwood casket, within the cremation chamber where the temperature is raised to approximately 1100 to 1800 degrees Fahrenheit, and the body will be totally and irreversible destroyed by prolonged exposure to intense heat and direct flame. I/We authorize the crematory to open the cremation chamber during the cremation process and reposition the remains of the deceased in order to facilitate a complete and thorough cremation. Upon completion of this cycle, all substances are consumed or driven off, except bone fragments, other materials, metals, etc.) are then raked from the chamber. The cremated remains are then mechanically processed (pulverized). Once processed, the cremated remains are then encased in the specified urn. Unless a suitable urn is purchased or provided for the remains, the crematory will place such remains in a plastic bag within a cardboard box which is designed for short term use. In the event the capacity of the urn or other container is insufficient to accommodate all of the remains of the deceased, the crematory is authorized to place them in two containers, and the Funeral Director and authorizing agent will be notified.

The crematory makes a prudent effort to remove and recover all of the cremated remains from the crematory chamber, processing equipment and other tools or containers. Every effort is made to avoid inadvertent or incidental commingling of minute particles or cremated remains from the residue of

previous cremations. It is impossible to remove or recover all cremated remains, as some dust, bone particles and other human residue will remain on or within the equipment. It is further impossible to guarantee or warrant that some bone particles or other residue could not possibly be co-mingled with those of previously cremated remains. I/We authorize the crematory to dispose of any such residual particles in any lawful manner it deems appropriate

## Final Disposition

Cremation is not final disposition. The cremation process simply reduces the descent's body to approximately several pounds to approximately 125-200 cubic inches. It is recommended that the urn or container be a minimum size of 200 cubic inches. The authorizing agent shall be responsible for the final lawful disposition of the cremated remains. Cremated remains may be disposed of by placing them in a grave, crypt or niche, or by scattering them in a scattering area as defined by law, or in any manner whatever on private property of a consenting owner. Therefore, the crematory strongly suggests that arrangements for final disposition be made at the time that the cremation arrangements are made and that the Cremation Authorization Form is completed. If the option selected for final disposition includes scattering, then the cremated remains will be disposed of by the crematory in an unrecoverable manner. If scattering is performed in a common area, then the cremated remains may be commingled with particles of other cremated remains that have been previously scattered. Limitation of Liability I/We agree to hold the crematory harmless and fully indemnified if for any such reproduced copy of this form, which consists of one sheet front and back, for action that it takes based upon a facsimile transmission or other electrically reproduced copy of this form. I/We further warrant that I/We will arrange for the original version of this document, which may have been faxed to me, that bears my actual signature, to be delivered to the crematory without delay.